

TrackIt

TrackIt serves as your daily to-do list. Need to upload a document? Are we missing some information? No need to pick up the phone or wait for the mail. You can complete many actions without leaving the tool.

- 1 Sign in at UHCprovider.com
 - If not yet registered, consult UHCprovider.com/newuser
- 2 Select a category from the **Action Required** tab for direct access into **TrackIt**

(Note: You may also access TrackIt from the link at the top-right)

Expand	First Service Date	Patient Name	Claim Number	Member ID	Patient Account Number	Claim Submission Date	Action Expiration Date	Smart Edit Code	Status
^	08/18/2022	xxxxxx	1234567890123	xxxxxx	xxxxxx	08/25/2022	08/30/2022	UHC	Action Required

Expand	Record ID	Claim Number	First Name	Last Name	Date of Service	Last Updated	Member ID	Tickets Created By	Viewed?	Status
^	PIQ-1234567	1234567891	ANNLEA	EXAMPLE	06/07/2022	08/28/2022	123456789	Jamie Colleague	No	Under Review

Appeal Reference Number	Claim Number	Last Updated	Date Received	Date Closed	Appeal Status	Appeal Outcome
U1234567890	DJ1234567	08/28/2022	08/09/2022	-	In Progress	-

- 3 Navigate to other options by selecting the desired tab (e.g., Smart Edits, Medicare Pending, etc.)

- A. Click **Action Required** to add documentation (for **Smart Edits** and **Medicare Pending**)
- B. Select the **Record ID** to review status and take action (for **Reconsiderations** and **Pended Tickets**)
- C. **Download** associated letters (for **Appeal Tickets**)
- D. Access **Your Flagged Claims**
 - And more

For more information

For more information, please consult our [Interactive Guides](#) under **UnitedHealthcare Provider Portal Tools**

